



# Readiness Narrative Cover Sheet

## *Changing the Equation*

The National Center for Academic Transformation (NCAT) has established a set of readiness criteria that are used to qualify prospective participants. To be considered, the first step is for the campus chief academic officer to send a brief narrative (no more than six single-spaced pages) addressing each of the six readiness criteria listed in the Application Guidelines.

The application includes this cover page and the narrative response to the Readiness Criteria. Please send **one electronic copy** of your completed application to Pat Bartscherer, Program Manager, [patb@theNCAT.org](mailto:patb@theNCAT.org).

**Readiness statements must be received by April 15, 2010.**

Institution: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ St: \_\_\_\_\_ Zip: \_\_\_\_\_

Please designate a primary contact for the project, with the understanding that the primary contact will share communications appropriately with the rest of the institutional team.

Contact Name: \_\_\_\_\_

Title: \_\_\_\_\_

Campus Address: \_\_\_\_\_

Email address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

If selected, my institution will send a three-person team to the *Changing the Equation* Workshop on May 21, 2010.

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

(Chief Academic Officer)

To submit this form: 1) print and fax a signed copy to Pat Bartscherer at (518) 695-5633 AND 2) click the submit by email button below to send an electronic copy.