

Changing the Equation Final Proposals

Final proposals should include the following sections:

Abstract

Following a title page, write a one-page abstract conforming to the following format:

- Paragraph 1 – summarize the current (traditional) course sequence including numbers of students enrolled.
- Paragraph 2 – summarize the academic problem that you are addressing.
- Paragraph 3 – summarize the planned course redesign.
- Paragraph 4 – summarize how the redesign will enhance quality.
- Paragraph 5 – summarize how you will assess the impact of redesign on learning.
- Paragraph 6 – summarize how the redesign will produce cost savings and what you intend to do with the savings.

Application Narrative

- Describe how you will implement the Emporium Model and how you intend to embody the [Six Principles of Successful Course Redesign](#) within it.
- Describe specifically how the lab component of your redesign will operate (i.e., number of computers, hours open, staffing plans, testing, attendance management and other logistics).
- Name and describe the learning materials/software you intend to use.
- Describe the [cost reduction strategy](#) you intend to use. Explain why you chose it and what you will do with the savings.
- Describe how you will address the [Five Critical Implementation Issues](#).
- Include a brief timeline for your redesign project. You must plan to conduct an initial pilot during the spring 2011 term and full implementation during fall 2011.*
- Develop a project budget that describes how the \$40,000 grant award will support your redesign effort and a budget narrative that explains each expenditure category.

*If you need to phase in your redesign, please send us a detailed description of why it is necessary and how this will occur [by July 1, 2010](#).

Worksheets and Forms

- Complete the [Assessment Forms](#) (2) for the pilot and full implementation of your redesign project.
- Complete the [Course Completion Forms](#) (2) for the pilot and full implementation of your redesign project.
- Complete the [Cost Savings Summary Form \(CSSF\)](#). Provide a brief narrative that explains the entries in the CSS where necessary.
- Complete the [Scope of Effort Comparison Form](#). Provide a brief narrative that explains the entries in the CSS where necessary.

Final Application Format

- Submit files in either Word or Excel format. No Acrobat files, please.
- Name all files INSTITUTIONNAME [What the file is—e.g., APPLICATION, CSSF, etc.]
Examples: CSCC APPLICATION, JSCC CSSF, MDC ASSESSMENT.

Plans should be submitted electronically to Pat Bartscherer at patb@theNCAT.org.

Deadline for submission: August 1, 2010.